



**OPEN MEETING**

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION  
MOBILITY AND VEHICLES COMMITTEE**

**Wednesday, April 3, 2019 – 1:30 p.m.  
Laguna Woods Village Community Center Board Room  
24351 El Toro Road**

**AGENDA**

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for February 6, 2019
5. Chair's Remarks
6. Member Comments (Items Not on the Agenda)
7. Response to Member Comments
8. Department Head Update

**Consent:**

None

**Reports:**

9. Transportation & Maintenance Manager's Report
  - Ridership Data
  - Bus Demonstration Update
10. Transit Study Update(PowerPoint) - Fehr & Peers, Steven J. Brown, Senior Principal

**Items for Future Agendas:**

11. Federal Transit Administration 5310 Grant Requirements:
  - Service Animals on Buses and Plan-A-Ride Vehicles
  - Oxygen generators and respiratory support devices on buses
12. Bus Policy Updates
  - Electric Scooters
  - Use by Non-Profit Agencies

**Concluding Business:**

13. Committee Member Comments
14. Date of Next Meeting – Wednesday, June 5, 2019
15. Adjournment

Ray Gros, Chair  
Chris Laugenour, Staff Officer: 949-597-4638

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**OPEN MEETING**

**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION  
MOBILITY AND VEHICLES COMMITTEE**

**Wednesday, February 6, 2019 – 1:30 p.m.  
Laguna Woods Village Community Center Board Room  
24351 El Toro Road, Laguna Woods, CA 92637**

**MEMBERS PRESENT:** Ray Gros-Chair, Don Tibbets, Jim Matson, Cush Bhada, John Frankel, Elsie Addington, Andre Torng

**ADVISORS:** Vashti Williams (Non-Voting Advisor)

**MEMBERS ABSENT:** John Dalis

**OTHERS PRESENT:** Annete Sobol Soul, Juanita Skillman, Diane Phelps, Bert Moldow

**STAFF PRESENT:** Chris Laugenour, Francisco Perez, Tiffany Rivas, Lulu Bactor, Elizabeth Cortez, Siobhan Foster (in audience)

**1. Call to Order**

Chair Gros called the meeting to order at 1:30 p.m.

**2. Acknowledgment of Media**

No press was present.

**3. Approval of the Agenda**

The agenda was approved by consensus.

**4. Approval of Meeting Report for April 4, 2018**

The Regular Meeting Report of December 5, 2018, was approved by consensus.

**5. Chair's Remarks**

Chair Gros introduced Chris Laugenour as the new Sr. Maintenance and Transportation Manager. He stated that Mr. Laugenour will be a great asset to the Division. He has already addressed several concerns and looking for several different ways to fix problems.

**6. Member Comments (Items Not on the Agenda)**

Richard Fumanti 277-A – Spoke about the bus system and suggested informing residents that there is a Laguna Woods Village bus stop where residents can attend to the medical building. Mr. Fumanti suggested staff to advertise so residents are aware.

Larry Irion 682-O – Congratulate Mr. Laugenour on his new role as the head of Transportation. He spoke on the Bus Routes and Plan-A-Ride.

Suzanne Model 3314-A – Spoke about Bus Routes and Plan-A-Ride.

Suellen Zima 823-D - Spoke about the Bus System and Plan-A-Ride, she believes Plan-A-Ride is not sustainable, inefficient, and too expensive. She asked the Committee to please consider the Alternative fixed Plan that Ms. Zima has presented in past M&V Committee Meetings.

Annete Sabol Soule 3428-C - Spoke about the bus rider processing. She suggested for the residents to have proximity cards and buses to have proximity cards readers for the data purposes.

## **7. Response to Member Comments**

Director Torng generally addressed member comments.

Director Frankel suggested to members who commented to read the staff report and proposal from Fehr & Peers that is included in the agenda packet.

Director Bhada asked members to please be patient and wait 2-3 months for the consultant to come up with a solution.

Director Addington informed members that she is an active bus rider and asked Ms. Zima for a copy of the Alternative Bus Plan she presented at previous committees.

Mr. Laugenour stated that every card has a proximity swipe and it tells staff the number of riders in the fix routes. This doesn't tell us where the rider is going.

Director Gros reiterate that Mr. Laugenour will be working with everyone on the Bus System and to please give him a chance to prove it.

Mr. Williams commented Bus Fixed Route and Plan-A-Ride. Suggested staff and Committee to re-evaluate Plan-A-Ride she believes it's not working.

Director Frankel stated that the consultant is planning for two Community Task Forces.

## **8. Department Head Update**

Mr. Laugenour thanked everyone for the nice comments. He will be working with everyone to make this a better system.

### **Consent:**

None

### **Reports:**

## **9. Transportation & Maintenance Manager's Reports**

Mr. Laugenour gave an overview of the report and graphs for Plan-A-Ride, Easy Rider and 2019 approved vehicle purchases.

**Items for Discussion and Consideration:**

**10. Supplemental Funding to Award Contract for Bus Modeling Service**

Director Bhada made a motion to approve staff's recommendation to authorize supplemental funding in the amount of \$46,200 to award a contractor to Fehr & Peers to study potential changes to Laguna Woods Village bus services that will increase and ridership and improve travel convenience for Residents. Motion was second by Director Addington. Committee was in unanimous support (7-0 vote)

Director Frankel commented that they have not received any provisions for a report back by the consultants to the M&V Committee before going to the Board in July. It is important for the Committee to evaluate after phase three.

Mr. Laugenour responded to Director Frankel that he will make sure this is in the agreement to report back to Staff and Committee before making a final report to the Committee and Board.

Mrs. Suellen asked when, will residents hear back on results.

Chair Gros informed Mrs. Suellen that if there is something that residents need to be informed he will make sure it happens possibly at the GRF Board meeting.

Director Frankel responded to Mrs. Suellen that they will be responding back to the Board on July 2, 2019, a detailed analysis of the recommendations.

**Items for Future Agendas:**

**11. Federal Transit Administration 5310 Grant Requirements:**

- **Service Animals on Buses and Plan-A-Ride Vehicles**
- **Oxygen Generators and Respiratory Support Devices on Buses**

**Concluding Business:**

**12. Committee Member Comments**

Director Torng asked if they have had a chance to review the van that was considered for purchase.

Chair Gros commented that members of the Committee did review the van that was considered for purchase and it was approved.

Director Addington commented that there are a lot of new people in the Committee and new Staff. Mrs. Addington asked staff to be patient.


Director Frankel asked all residents to please be patient.

Advisor Williams asked to be included in all Transportation vehicle purchases reviews.

**13. Date of Next Meeting – Wednesday, April 3, 2019**

**14. Adjournment**

The meeting was adjourned at 2:42 p.m



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Ray Gros, Chair  
GRF Mobility & Vehicles Committee

## **STAFF REPORT**

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**DATE:** April 3, 2019  
**FOR:** Mobility and Vehicles Committee  
**SUBJECT:** Transportation and Maintenance Services Manager's Report

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### **RECOMMENDATION**

Receive and file report.

### **BACKGROUND**

At each meeting of the Mobility and Vehicles Committee, the Transportation and Maintenance Services Manager provides information related to the Village transportation program and the operational costs of the Village vehicle maintenance program. The reports are varied each meeting and are submitted to the Committee to provide a broad spectrum of information on a variety of topics.

### **DISCUSSION**

Ridership Trends for Plan A Ride and Easy Rider for January and February 2019.

Total number of individual riders:  
Fixed Route – 600  
Plan-A-Ride - 312  
Destination Shopping- 113

When residents and their guests ride the Village buses or utilize the Plan-A-Ride program, their trips are tracked. Each time a rider enters a bus, the RFID chip on their Resident Identification Card records a 'trip'. Drivers record guests manually. Trips provided through the Plan-A-Ride program are tracked by the 'Ride Now' scheduling software.

For the first two months of 2019, Plan-A-Ride provided an average total of 1,894 completed rides, with the highest daily utilization occurring on Saturday and Sunday each week. There continues to be a high percentage (28%) of cancellations in the Plan-a-Ride system and staff is evaluating options to help reduce this amount. The detail on Plan-a-Ride participation is shown on Attachment #1.

The Easy Rider fixed route program provided an average of 7,970 trips per month in 2019, with which is down initially from 2018 data. This fixed route system operates Monday through Friday and ridership is fairly consistent each day with Fridays being the busiest. See Attachment #2. This does not include those residents that participated in the Destination Shopping, monthly excursions or the weekly docent tours.

### Vehicle Purchases/Repairs

The 2018 Ford Arboc bus with excessive noise has been repaired by A-Z Bus Sales to eliminate the noise problem. There was no cost to GRF for this repair.

GRF approved the supplemental funding request of \$45,000 to replace the Plan-A-Ride van that was damaged beyond repair. Vehicle will be delivered in early April.

Committee Members and staff evaluated a 16-passenger bus on March 15<sup>th</sup>. Staff is finalizing specifications to purchase two (2) replacement buses.

### Grant Update

GRF currently owns and operates 16 buses. Fourteen of those were purchased utilizing Federal Transportation Administration (FTA) 5310 Grant Funds. The grants paid approximately 88% of the total purchase price. Two buses purchased within the past year were funded entirely from GRF Reserve Funds, with two grant-funded buses traded-in as part of the purchase. There are no restrictions on the use of the two new buses. The 5310 Grant program requires that grant-funded buses be operated for seven years or 200,000 miles before the title is transferred to the grant recipient and use restrictions expire.

Currently, four buses are no longer under grant restrictions and are owned by GRF. Three buses will reach the seven year service requirement in 2019, while the remaining seven buses will reach that milestone in 2021 or 2022. Staff is required to report the daily ridership and hours of operation of the buses in the grant program semi-annually to meet the contractual requirements set by the FTA. No fees may be charged to patrons that ride a bus purchased with grant funds until after the restrictions expire.

**Prepared By:** Chris Laugenour, Sr. Transportation & Maintenance Manager

### **ATTACHMENT(S):**

ATT-1: Plan-A-Ride Year to Date Ridership

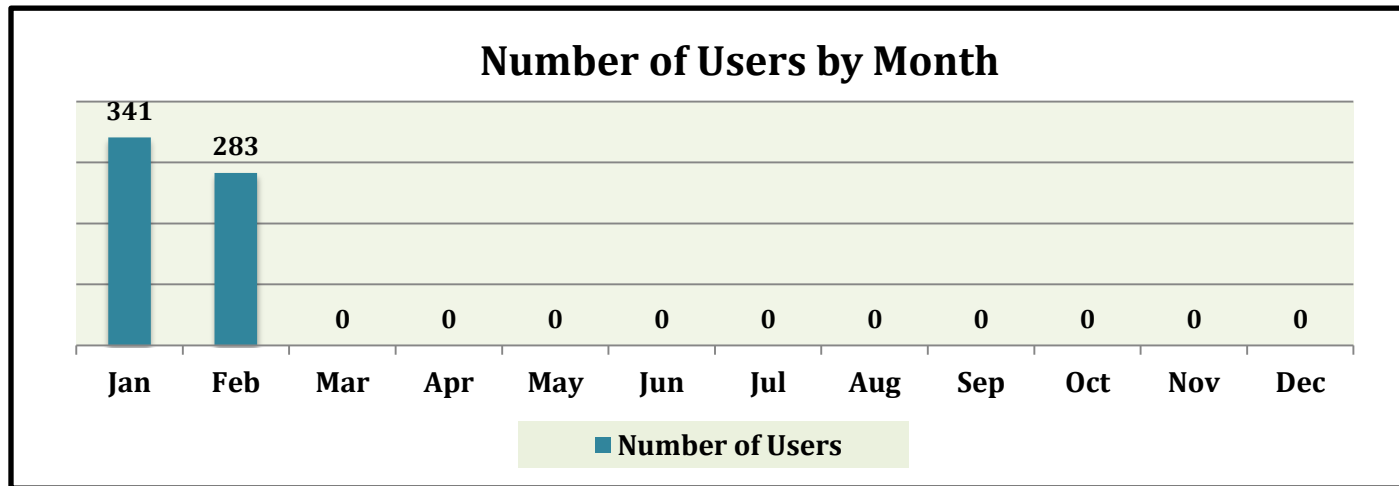
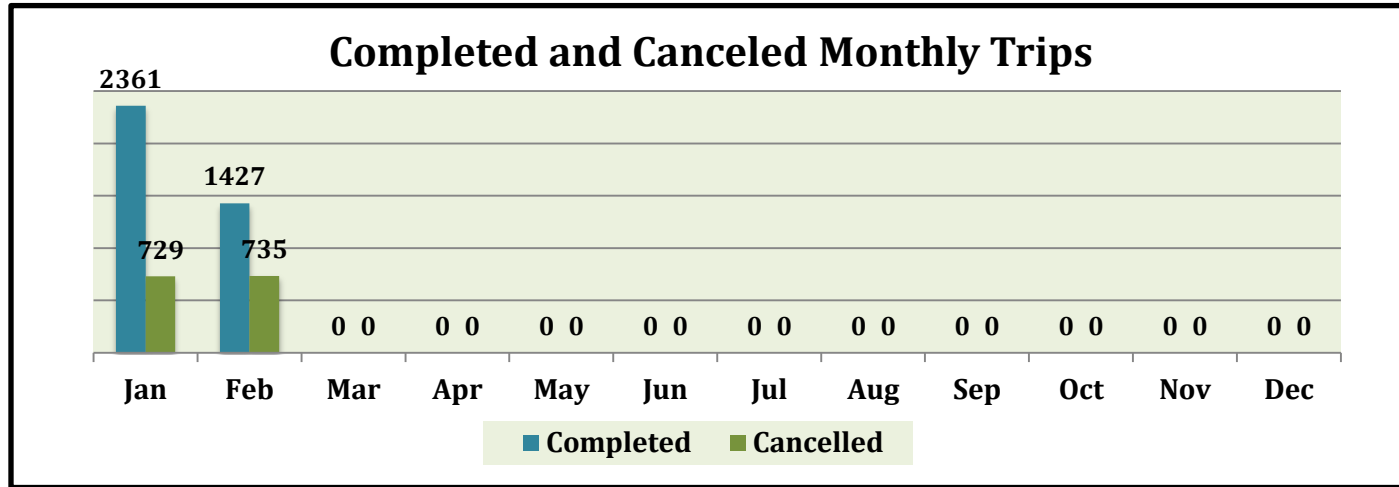
ATT-2: Fixed Route Ridership

ATT-3: Destination Shopping Ridership



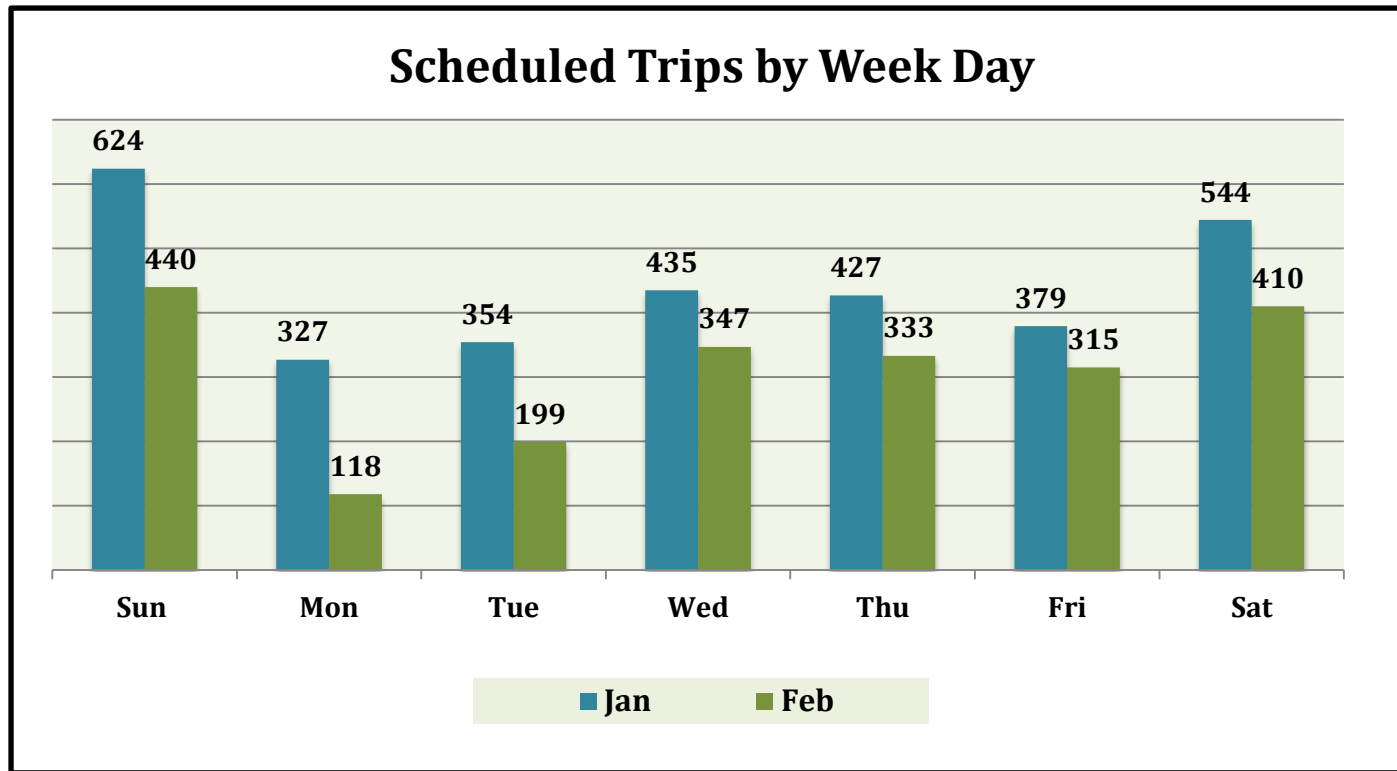
# 2019 Plan-A-Ride Ridership

ATT- 1



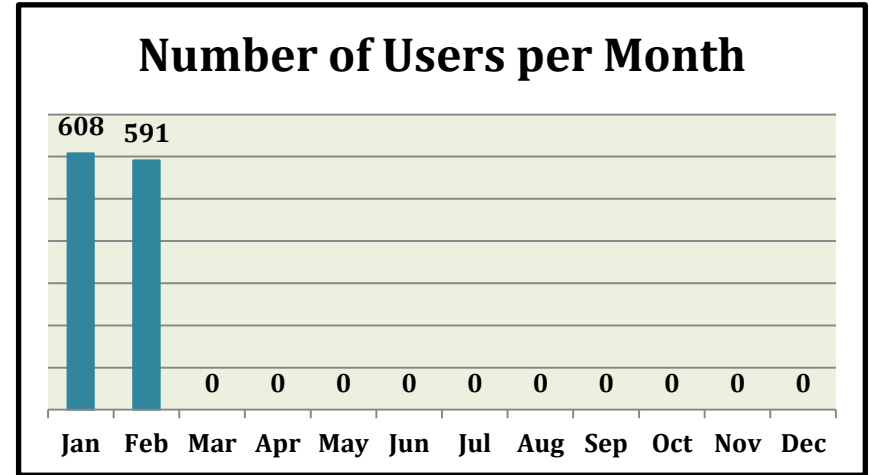
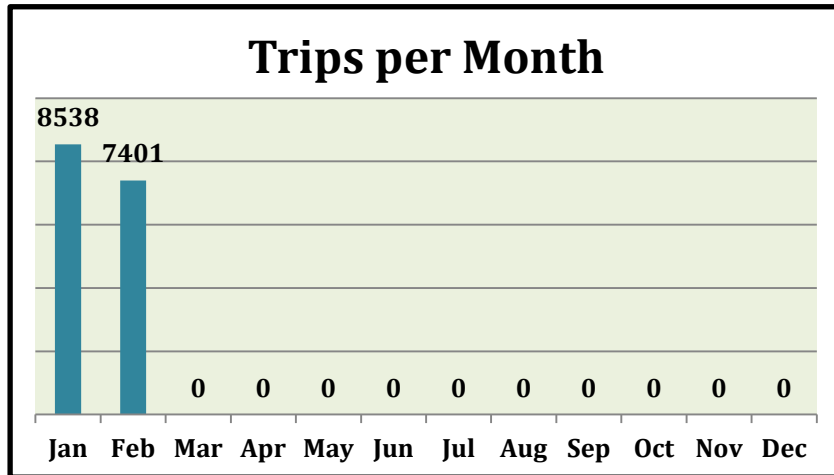
# 2019 Plan-A-Ride Ridership

ATT- 1



# 2019 Fixed-Route Ridership

ATT- 2

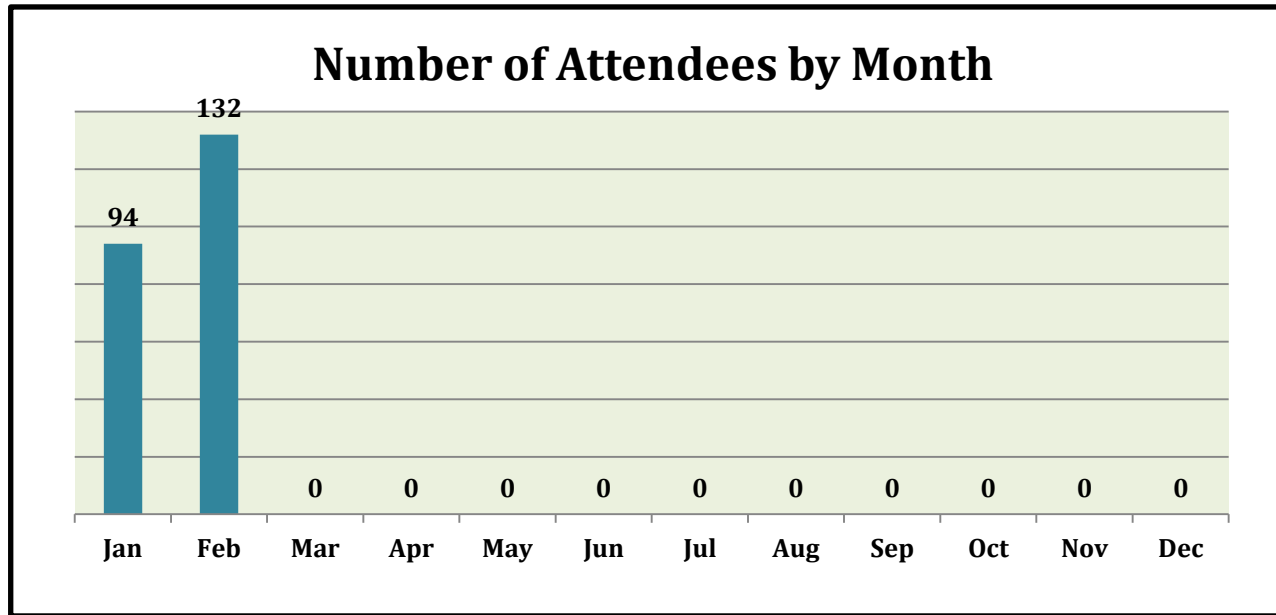


Fixed-Route Trips by Week Day						
	Mon	Tue	Wed	Thu	Fri	Total
Jan	1457	1646	1961	1661	1813	8538
Feb	1181	1590	1475	1312	1843	7401



# 2019 Destination Shopping Ridership

ATT- 3



Offered three to four times a month on Tuesdays.

Locations include: Orange Tree Shopping Center, Marketplace at Laguna Niguel, Mission Viejo Mall, Aliso Viejo Town Center, Irvine Spectrum, and Laguna Beach.

Seats are filled to capacity for most locations.

